



**MINUTES  
REGULAR BOARD MEETING OF SEPTEMBER 12, 2024  
7:00 P.M.**

<b>Present</b>	<b>Absent</b>
Rita Kokis                      Jerry Dolcetti Peter Tonazzo	Michael Jalak
Official: Kelly Legault	

**1. ADOPTION OF MINUTES**

- a. Resolved that the attached minutes of the regular Board Meeting held on August 15, 2024 were adopted.

Mover — Peter Tonazzo

Secunder — Rita Kokis

Carried .....**Res. No 56 / 24**

**2. DECLARATION OF CONFLICTS**

None

**3. PLANNING AND ZONING APPLICATIONS**

None

**4. PRESENTATIONS/DELEGATIONS**

None

**5. LETTERS OF CONFORMITY**

- a. 23-24SR Gary Vipond & Jill Morris, Agent: Russ Wright  
151 Horseshoe Bay Dr., SEC 26 SE ¼ PT, Ley Township  
30' x 20' Addition to Primary – Post Construction — **Approved**
- b. 24-24SR Scott Nisbett & Amy McMillan  
65 Corbett Drive., Plan H548, Lot 65, Herrick Township  
36' x 26' Seasonal Cottage – **Approved**      16' x 16' Storage Shed – **Approved**

**6. CORRESPONDENCE**

- a. Attached was the inquiry made by staff on behalf of the Board regarding the Building Code Act changes for unincorporated areas, along with the response provided by MMAH on behalf of Mansoor Mahood. The Board accepted the email as information not further action is required at this time.

**7. ADMINISTRATIVE**

None

**8. TRAINING**

None

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**9. FINANCIALS.**

- a. Statement of accounts for the Month ending August 31, 2024, is attached [Board Information and Approval]

Resolved that the account expenditures for the month ending August 31, 2024, in the amount of \$20, 199.85 was passed.

Mover — Peter Tonazzo

Secunder — Rita Kokis

**Carried .....Res. No 57 / 24**

- b. Updated draft budget for the 2024/2025 fiscal year was attached for [Board discussion and approval]

It was Resolved that the Board approved the updated draft Budget for the 2024/2025 fiscal year.

Mover — Rita Kokis

Secunder — Peter Tonazzo

**Carried .....Res. No 58 / 24**

- c. Reply from Marcus Doyle regarding the question raised by the Board on the “Use and Distribution of My Report” was attached and accepted as information no further action is required.

**10. NEW OR UNFINISHED BUSINESS**

- a. Attached was a report outlining the current application fee schedule for review and potential amendment of fees for the upcoming year.

The Board resolved to accept the fee report and approve the amendments to the application fee schedule for the 2024-2025 fiscal year as discussed, with the changes to take effect immediately.

Mover — Peter Tonazzo

Secunder — Rita Kokis

**Carried .....Res. No 59 / 24**

**11. CLOSED MEETING**

None

**12. ADJOURNMENT**

- a. Resolve that we now adjourn.

Mover — Peter Tonazzo

Secunder — Rita Kokis

**Carried .....Res. No 60 / 24**

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**Chairperson**

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**Vice Chairperson**