

AGENDA
REGULAR BOARD MEETING OF JANUARY 11, 2024
7:00 P.M.

1. ADOPTION OF MINUTES

- a. Resolve that the attached minutes of the regular board meeting held December 14, 2023, be adopted.
- b. Annual Election of Officers as per Board Rules & Procedures.

2. DECLARATION OF CONFLICTS

3. PLANNING AND ZONING APPLICATIONS.

None

4. PRESENTATIONS/DELEGATIONS

None

5. LETTERS OF CONFORMITY

None

6. CORRESPONDENCE

None

7. ADMINISTRATIVE

None

8. TRAINING

None

9. FINANCIALS

- a. Statement of accounts for the Month ending December 31, 2023 is attached [Board Information and Approval]

Resolve that the account expenditures for the month ending December 31, 2023 in the amount of \$11, 852.71 be passed.

10. NEW OR UNFINISHED BUSINESS

- a. Staff received instructions to include a discussion in the upcoming board meeting agenda regarding the evaluation and potential addition of a part-time planner position within the office. This role aims to address the current gap in office planning services. [Board Discussion]
- b. Additionally, staff has submitted to the Board the current contract from The Boards Consultant Planner JL Richards for review, along with details about potential candidates to fulfill the planner role. [Board Discussion]

11. CLOSED MEETING

None

12. ADJOURNMENT

- a. Resolve that we now adjourn.



**MINUTES
REGULAR BOARD MEETING OF DECEMBER 14, 2023
7:00 P.M.**

Present		Absent
Michael Jalak Jerry Dolcetti	Rita Kokis	Peter Tonazzo Steve Turco
Official: Kelly Legault		

1. ADOPTION OF MINUTES

- a. Resolved that the attached November 30, 2023 Regular Board meeting minutes were adopted.

Mover — Rita Kokis

Secunder — Michael Jalak

CarriedRes. No 100 / 23

2. DECLARATION OF CONFLICTS

None

3. PLANNING AND ZONING APPLICATIONS

None

4. PRESENTATIONS/DELEGATIONS

None

5. LETTERS OF CONFORMITY

None

6. CORRESPONDENCE

None

7. ADMINISTRATIVE

None

8. TRAINING

None

9. FINANCIALS.

- a. Statement of accounts for the Month ending November 30, 2023, was attached [Board Information and Approval]

Resolved that the account expenditures for the month ending November 30, 2023, in the amount of \$10,754.19 was passed.

Mover — Rita Kokis

Secunder — Steve Turco

CarriedRes. No 101 / 23

MINUTES – DECEMBER 14, 2023

10. NEW OR UNFINISHED BUSINESS

- a. Application for the MMAH Planning Board Special Grant – Business Case Submission for 2023-24 was attached for Board information and review.

Resolved that the Board supports the application for Special Business Case Funding 2023-24.

Mover — Michael Jalak
Secunder — Steve Turco

CarriedRes. No 102 / 23

- b. Attached is an email correspondence from Michael Mantha's Office: Providing insights on information received from MMAH about the Building Code Act [for Board information]

Staff is directed to contact MMAH (Ministry of Municipal Affairs and Housing) to seek clarification regarding the details outlined in the correspondence received from Mr. Mantha's office. Additionally, the objective is to gather comprehensive information on whether potential enforcement action is available to the Sault Ste Marie North Planning Board under the Helping Homebuyers, Protecting Tenants Act, 2023, and to ascertain the necessary steps required for participation.

- c. Staff received instructions to include a discussion in the upcoming board meeting agenda regarding the evaluation and potential addition of a part-time planner position within the office. This role aims to address the current gap in office planning services.

11. CLOSED MEETING

None

12. ADJOURNMENT

- a. Resolve that we now adjourn.

Mover — Rita Kokis
Secunder — Michael Jalak

CarriedRes. No 103 / 23

Chairperson

Vice Chairperson